

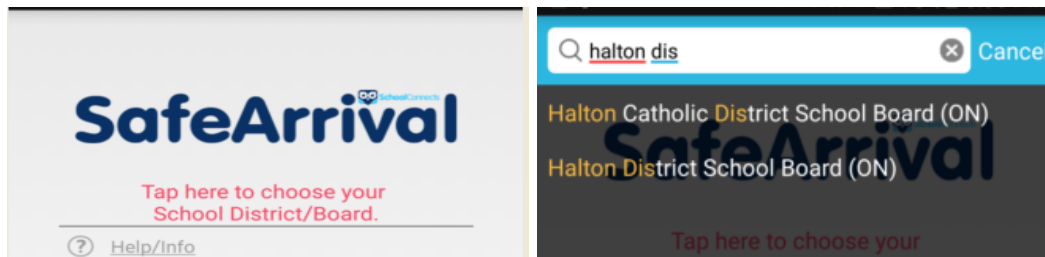
# Using the Safe Arrival app on your smart phone<sup>1</sup>

Did you know that you can record your kids' absences from the ease and comfort of your smart phone? It's as easy as 1-2-3

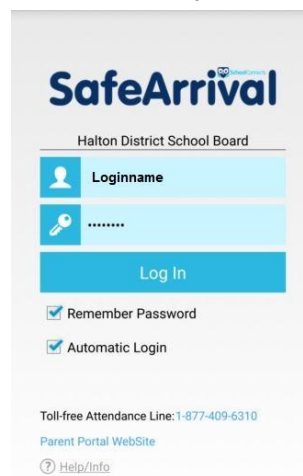
1. Once you've activated your account on the online Parent Portal<sup>2</sup>, on your phone go to the Google Play Store or the App Store, search for Safe Arrival (by Synrevoice Technologies Inc.) and install.



2. Once installed and opened, select the district. Start typing "Halton District School Board" in the search field. Once you see HDSB pop up, just tap on it to select.



3. Now use your Log in name and password that you use on the Parent Portal website.




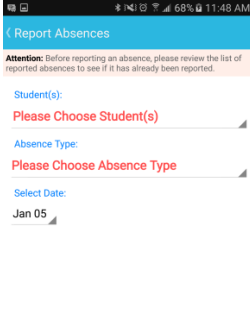
<sup>1</sup> This app is available on all Android devices and Apple phones only.

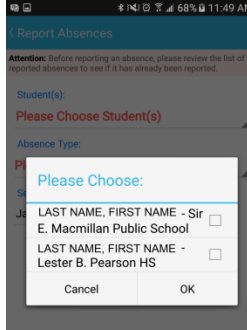
<sup>2</sup> You must have an active Parent Portal account to proceed. If you don't have one yet, contact your school secretary for assistance.

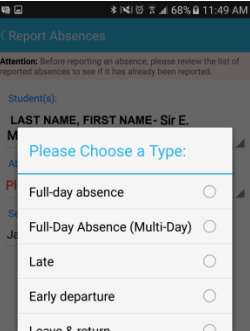
Now that you're logged in, as long as you have the two checkboxes selected above on the Log in screen (Remember Password & Automatic Login), you'll always be logged in. The application will remember your login information each time you open the app.

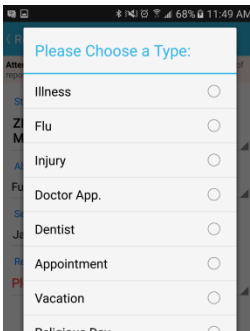
It's just a matter of following the prompts to mark your child absent:

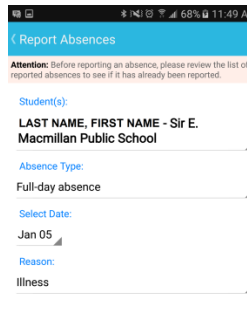
1. 

The first screenshot shows the home screen of the application. At the top, there is a 'SafeArrival' banner with a photo of children. Below it, there are two main buttons: 'Report Absences' (with a plus sign icon) and 'View/edit reported absences' (with a calendar icon).
2. 

The second screenshot shows the 'Report Absences' screen. It includes an attention message, a 'Student(s)' dropdown menu with the prompt 'Please Choose Student(s)', an 'Absence Type' dropdown menu with the prompt 'Please Choose Absence Type', and a 'Select Date' field showing 'Jan 05'. At the bottom, there are 'Cancel' and 'Submit' buttons.
3. 

The third screenshot shows a 'Please Choose:' dialog box. It lists two student options: 'LAST NAME, FIRST NAME - Sir E. Macmillan Public School' and 'LAST NAME, FIRST NAME - Lester B. Pearson HS', each with an unchecked checkbox. There are 'Cancel' and 'OK' buttons at the bottom.
4. 

The fourth screenshot shows a 'Please Choose a Type:' dialog box. It lists five absence types: 'Full-day absence', 'Full-Day Absence (Multi-Day)', 'Late', 'Early departure', and 'Leave & return', each with an unchecked radio button.
5. 

The fifth screenshot shows a 'Please Choose a Type:' dialog box with a list of reasons. The reasons are: Illness, Flu, Injury, Doctor App., Dentist, Appointment, Vacation, Religious Day, Funeral, Bereavement, and Missed or Cancelled Bus. Each reason has an unchecked radio button.
6. 

The sixth screenshot shows the 'Report Absences' screen with all fields filled: 'Student(s)' is 'LAST NAME, FIRST NAME - Sir E. Macmillan Public School', 'Absence Type' is 'Full-day absence', 'Select Date' is 'Jan 05', and 'Reason' is 'Illness'. The 'Cancel' and 'Submit' buttons are at the bottom.